# Spotlight

MICHIGAN
Department of **Education**

## on Student  Assessment and Accountability

## June 1, 2017

**Key:** Reminder (previously run article)

Thank You to Coordinators, Administrators, and everyone who helped to make Spring 2017 testing a SUCCESS!

## M-STEP Test Administration Training Chapter 3: After Testing

**Chapter 3: After the M-STEP Test Administration**, the final chapter of the three-part 2017 M-STEP Test Administration Trainings, is now available on the M-STEP web page (www. michigan.gov/mstep). It is posted under the **What's New** and **Professional Development** sections of the web page. Chapter 3 discusses tasks that need to be done after the M-STEP administration, such as the disposition of test materials; Accountable Students and Test Verification windows (including

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**Call Center: 877-560-8378**

the Verification of Enrollment and Demographics window, Verification of Answer Documents window, and Verification of Not Tested window); and information about the Preliminary and Final reports. Be sure to use this resource as you complete after-testing tasks.

## WIDA Score Change Webinar Recording

A recording of the WIDA Score Change webinar held on May 22, 2017 can be found on the WIDA Michigan web page (https://www.wida.us/membership/states/Michigan.aspx).

Educators should also reference the:

- Michigan WIDA ACCESS for ELLs 2.0 Score Changes document on the MDE WIDA web page (www.michigan.gov/wida) under **What's New**

- May 25, 2017 Spotlight article (page 5) **Clarification on Growth for WIDA Results**.

## Guidelines for 2016–17 English Learner (EL) Exits

Since spring WIDA ACCESS for ELLs 2.0 results are returned so close to the end of the Michigan Student Data System (MSDS) End-of-Year (EOY) collection, districts are now allowed to report English Learner (EL) exits in MSDS during the July through mid-September Student Record Maintenance (SRM) collection.

Once a school or district has determined an EL student is eligible to be EL exited, the EL exit must be reported in the MSDS. The MSDS 2016–17 EL exit records **must have all of the following characteristics to successfully exit the student from EL services**:

- use a 2016–17 or earlier MSDS collection (waiting until Fall 2017 will be too late)

- have a [Certification Date] on or before mid-September (exact date TBD)

- have an [EL Exit Date] on or before June 30, 2017

- have an [As Of Date] on or before June 30, 2017

**For additional questions regarding:**

- dates when districts receive WIDA ACCESS for ELLs 2.0 results, go to the WIDA web page (www.michigan.gov/wida) and review the Spring 2017 WIDA Important Dates document

- how to use the EL Entrance and Exit Protocol to determine which students are eligible for EL Exit, contact the Office of Field Services at 517-373-6066, and ask for Shereen Tabrizi, Unit Manager

- how to appropriately submit 2016–17 EL exits in MSDS, contact the Center for Educational Performance & Information (CEPI) at cepi@michigan.gov

## Assessment Surveys for Spring 2017 Administrations

The Michigan Department of Education would like to say THANK YOU for your part in a very successful assessment administration this spring. We ask that you take a moment to provide your feedback in our administration surveys. Your feedback remains an important tool for the future planning and development of quality assessments and testing practices for educators and students of Michigan.

*(Continued on next page)*

# Spotlight
## on Student Assessment and Accountability

We have made significant changes overall based on much of the feedback from last year.

The surveys have been categorized by your role in the testing process and require about 10 to 15 minutes to complete.

Based on your role, please complete the following surveys by selecting the link and proceeding with the survey, or you can access the link on each assessment's web page under **What's New**:

M-STEP Administration Survey **for coordinators and assessment administrators** – located on the M-STEP web page (www.michigan.gov/mstep)

MI-Access **for coordinators and assessment administrators** – located on the MI-Access web page (www.michigan.gov/mi-access)

Early Literacy and Mathematics Benchmark Assessments **for coordinators and assessment administrators** – located on the Early Literacy and Mathematics web page (www.michigan.gov/earlylitandmath)

Spring 2017 Technical Survey **for technology coordinators and directors** – located on all three web pages

All surveys listed will remain open through **Friday, June 16, 2017**. Thank you in advance for participating in these important surveys.

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## SAT Corner
*Information on SAT™, PSAT 8/9™, and PSAT10™ provided by the College Board*

### Questions about Spring PSAT 8/9, PSAT 10, or SAT?

- call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- contact the Call Center: 877-560-8378 (select Option 4)
- email michiganadministratorsupport@collegeboard.org

### Request for Feedback

We are interested in obtaining feedback about this spring's PSAT 8/9, PSAT 10, and SAT administration. Please respond to this survey (www.surveymonkey.com/r/2017michiganfeedback) by **June 16, 2017**.

### Student Demographic Information

Please see the **SAT and PSAT Student Demographics** article on page 2 of the May 11, 2017 Spotlight (www.michigan.gov/mde-spotlight) for important information regarding the reporting of student demographic information. To ensure the most accurate information in the K-12 reporting portal, please complete this activity on the Verification of Enrollment screen on the Secure Site no later than **June 8, 2017 at 5:00 PM**.

### Score Release

Educators will have access to scores in the K-12 reporting portal by the end of June, after the completion of all answer document and enrollment verification-related activities in the Secure Site.

**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues

## Paper Score Reports and Accessing Scores

One copy of PSAT 8/9 and one copy of PSAT 10 paper score reports will be delivered to schools in July. SAT score reports are not delivered directly to schools. Educators can batch print copies of PSAT 8/9, PSAT 10, and SAT score reports from the K-12 reporting portal, as needed, once scores are released to educators.

Scores are available through a student's College Board account. If a student logs into their College Board account and does not see a place to access their SAT scores, they need to link their registration to their scores (especially if the student is creating an account for the first time).

**Link Your Account to Your Registration:** If your student's SAT School Day registration does not appear, students will need to link their account to their registration.

a. Select **My SAT**.

b. On the SAT Registration page, click **Continue** to get started.

c. In the **Previous Registration** section, choose "Yes" and enter the registration number for your SAT School Day in the **Your Previous Registration Number** box.

**You will need to provide the registration number to students. These can be found in the Roster Report of the K–12 Reporting Portal.**

d. Select April 2017 for the **Date You Took the Test.**

e. Complete the **Personal Info** section using your full legal name that matches what your school has on file.

f. Complete the **High School** section by entering your expected graduation date and grade level.

g. Complete the **Mailing Address** section.

h. Verify your email address is correct. Click **Save & Exit**.

i. There still may be cases where a student is unable to link the test registration and the College Board account because the information is too different. If a student still does not see the registration on the My SAT page, he/she can call the College Board's Student SAT Help Line at 1-866-756-7346.

**Note:** It may take up to 24 hours for the scores to load into the account once linked.

# Spotlight on Student Assessment and Accountability

# Important Dates

## June 2017

### Now – June 16, 2017:

- **Spring 2017 Assessment Administration Surveys** – Please fill out the appropriate survey(s) (should take 10–15 minutes) by selecting a link below and proceeding with the survey, or you can access the link on each assessment's web page under **What's New**:

- M-STEP Administration Survey **for coordinators and assessment administrators** – located on the M-STEP web page (www.michigan.gov/mstep)

- MI-Access **for coordinators and assessment administrators** – located on the MI-Access web page (www.michigan.gov/mi-access)

- Early Literacy and Mathematics Benchmark Assessments **for coordinators and assessment administrators** – located on the Early Literacy and Mathematics web page (www.michigan.gov/earlylitandmath)

- Spring 2017 Technical Survey **for technology coordinators and directors** – located on all three web pages

- PSAT 8/9, PSAT 10, and SAT survey located on the MME web page (www.michigan.gov/mme)

### Now – June 22, 2017 at 5:00 PM:

- **M-STEP, MI-Access, and SAT** Grades 3-8, 11, and required 12 Verification of Enrollment for Accountability window

### June 15 at 8:00 AM – June 22, 2017 at 5:00 PM:

- **M-STEP and MI-Access** Verification of Answer Documents available

### June 15 at 8:00 AM – June 29, 2017 at 5:00 PM:

- **SAT, M-STEP, and MI-Access** Verification of Not Tested window

**Have Questions?**

Email BAA@michigan.gov for assessment questions.
Email MDE-Accountability@michigan.gov for accountability questions.

**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues